

**BYLAWS OF THE WOMEN’S ORTHOPEDIC SECTION OF THE AMERICAN OSTEOPATHIC
ACADEMY OF ORTHOPEDICS**

These Bylaws are a companion to the bylaws of the American Osteopathic Academy of Orthopedics (AOAO). The bylaws of the AOAO are, therefore, incorporated into this document.

Article I Purpose

The purpose of the Women’s Orthopedic Section of the AOAO shall be:

To facilitate the Mission and Vision statement of the AOAO.

To empower and promote the development of women orthopedic surgeons.

To foster communication and camaraderie among its members.

To participate in educational endeavors such as lectures and conferences sponsored by the AOAO.

To advance the learning and understanding of the Women’s Orthopedic Section, applying the principles and practice of Osteopathic medicine and surgery.

Promote women orthopedic leaders.

Article II Members and Meetings of Members

Section 1 Classes of Membership

- A. The classes of membership shall be the same as the AOAO membership classification, including students. (AOAO: Article II, Section 1)

Section 2 Qualification for Membership

- A. The qualification for membership shall be the same as the AOAO qualifications. (Article II, Section 2)
- B. Orthopedic surgeons with special interest in the Women’s Orthopedic Section who have met the qualifications set forth in Article II, section 2, A.

Section 3 Applications

- A. All applicants shall complete an appropriate application, which is available on the AOAO web site (www.aoao.org) or from the AOAO office, and shall be reviewed as required by the Manual of Procedures.

Section 4 Rights of Members

- A. The rights of members shall be the same as the bylaws of the AOA. (AOAO: Article II, Section 5)

Section 5 Continuing Medical Education Attendance

- A. The CME attendance requirements shall be the same as stated in the AOA bylaws. (AOAO: Article II, Section 6)

Section 6 Annual Meetings

- A. The General Business Meeting of the Women's Orthopedic Section shall be held in conjunction with the Annual Meetings of the AOA. The purpose of the meeting shall be the election of officers and for the transaction of such other business as may properly come before the meeting.
- B. There will be a meeting of the Women's Orthopedic Section in conjunction with the annual Spring and Fall Meetings of the AOA. The purpose of the meetings shall be to review progress of the section and case review.

Section 7 Notice of Annual Meetings

- A. Notice of the time, place and purpose of the Annual Business meeting shall be served electronically, not less than 30 days nor more than 90 days prior to the meeting.

Section 8 Quorum

At any meeting of the Women's Orthopedic Section of the AOA, the presence of majority vote of members present shall be necessary to constitute a quorum. If no quorum is present, business shall be transacted by the Officers present at the meeting.

Section 9 Voting

- A. Only Active, Military, Life, Retired and Disabled Members shall be entitled to vote on any issue or matter that requires the vote of the Members.

Section 10 Fees and Dues

- A. Annual Membership dues shall be determined by the Officers of the Women's Orthopedic Section.
- B. Special assessments of fees shall be made as determined by a majority vote of the voting members for special needs as determined by the Officers.

C. Shall be subject to AOA bylaws. (AOA: Article II, Section 14, A, 6a, 7)

Section 11 Disciplinary Action

A. Disciplinary action shall be the same as the AOA in Article II, Section 19.

Section 12 Appeals

A. Appeals shall be the same as the AOA in Article II, Section 20.

**Article III
Committees**

Section 1 Nominating Committee

- A. The nominating committee shall consist of the President, Vice-President, and the immediate past President.
- B. The Nominating Committee, at the Annual Meeting of the section, shall present to the membership the names of the individuals nominated to be officers.

**Article IV
Officers**

Section 1 Number

A. The Officers of the Women's Orthopedic Section shall be the President, 1st Vice-President, 2nd Vice-President, and Secretary-Treasurer.

Section 2 Term of Office, Qualifications and Succession

- A. The Officers shall be elected at the Women's Orthopedic Section Annual Fall Meeting.
- B. The term of office of the President, 1st Vice-President, 2nd Vice-President and Secretary-Treasurer shall be two years.
- C. The Secretary-Treasurer shall succeed to 2nd Vice-President, the 2nd Vice-President shall succeed to 1st Vice-President, who shall succeed to President as the annual terms expire.
- D. Only Active, Military, Life, Retired and Disabled members shall be elected Officers. An Officer shall have demonstrated service and commitment to the AOA.

Section 3 President

A. The President shall preside at all meetings of the Women's Orthopedic Section.

- B. The President shall, as necessary, appoint committees of the Women's Orthopedic Section and appoint a chairperson.
- C. The President shall have the authority to appoint from the membership to fill a vacancy that occurs in the Officers. This appointment will apply until the next Annual Meeting of the section.

Section 4 1st Vice-President

- A. The 1st Vice-President shall assume the duties of the President if such a vacancy exists.
- B. The 1st Vice-President shall, working in conjunction with the CME committee of the AOA, coordinate with moderators to include Women's Orthopedic Section members within each educational session at the Annual Meeting.

Section 5 2nd Vice-President

- A. The 2nd Vice-President shall assume the duties of the Vice-President if such a vacancy exists.

Section 6 Secretary-Treasurer

- A. The Secretary-Treasurer shall prepare and preserve records of attendance and proceedings of all Women's Orthopedic Section meetings.
- B. The Secretary-Treasurer shall be responsible for membership rolls.
- C. The Secretary-Treasurer shall handle the correspondence and other usual duties of the office.
- D. The Secretary-Treasurer shall protect and disburse funds of the section as directed by the Officers.
- E. The Secretary-Treasurer shall communicate and participate directly with the administrative staff of the AOA.
- F. The Secretary-Treasurer shall, at the discretion of the Officers, coordinate with the administrative staff of the AOA plaques for the visiting lecturers.

Article V
Amendments

Section 1 The Officers and voting members shall have the power to make, alter, amend and repeal the bylaws by an affirmative vote of the majority of the Officers or voting members, at a regular meeting and adopted by vote at a subsequent regular meeting. Such amendments shall be submitted for approval to the AOAO Board of Directors.

Article VI
Code of Ethics

Section 1 The code of ethics for the Women’s Orthopedic Section shall be the Code of Ethics of the AOA.

Article VII
Non-Discrimination

Section 1 The non-discrimination policy shall be the same as the AOAO in Article XIV.

April 2021